

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
April 10, 2017, 7:00 PM Curwood Castle

- CALL TO ORDER:** VICE CHAIR TRACEY PELTIER CALLED THE MEETING TO ORDER AT 7:05 PM
- PRESENT:** COMMISSIONER CAROL VAUGHN, COMMISSIONER CAROLYN EBERT, COMMISSIONER HEATHER QUINN-DEASON, COMMISSIONER ANNIE LUDINGTON, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER TRACEY PELTIER, COMMISSIONER KAREN KONG, VICE CHAIR JENELLE STEELE-ELKINS, DIRECTOR ROBERT DORAN
- ABSENT:**
- APPROVAL OF AGENDA:** COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED.
- TREASURER'S REPORT:** COMMISSIONER JENELLE STEELE-ELKINS MOTIONED TO ACCEPT THE TREASURER'S REPORT, SECONDED BY COMMISSIONER ANNIE LUDINGTON. AYES ALL, MOTION CARRIED
- APPROVAL OF MARCH 2017 MINUTES** COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE MARCH, 2017 MINUTES, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED.
- CITIZEN COMMENTS:** NONE
- COMMUNICATIONS:** Director Robert Doran introduced Elaine Greenway and Sarah Adams. Both are considering joining the OHC.
- DIRECTORS REPORT:** DIRECTOR'S REPORT MOVED TO OLD AND NEW BUSINESS.
- OLD BUSINESS**
- Review 2017 Exhibitions and Events – remind and schedule commission members for Curwood Festival weekend
 - New roof on Paymaster Building – Commission signed a thank you note to Kris Poag and Weather Vane Roofing
- NEW BUSINESS:**
- OHC and SAC have asked the CVB for a \$4,000 grant to market Curwood Castle Park, both as a destination attraction for Owosso and Shiawassee County. The deliverables of this campaign include: a 3 minute video, three brochures: Curwood Castle Park, Curwood Castle and Frieseke, creative and design work for the brochures and Facebook boosting and advertising. A memo of understanding with City, OHC and SAC was discussed and approved.
 - The Owosso Historic Home Tour was discussed as a partnership event with SAC. The Home Tour will be held the 3rd Saturday in September. A memo of understanding with City, OHC and SAC was discussed and approved.

- Because of the breakdown and deterioration of the current signs made by Imageline Productions of West Town, the commission decided to purchase new signs for the narrative in the interior of the Woodard Paymaster Building and The Comstock Pioneer Cabin, as well as an exterior sign for the Castle. A letter requesting a full refund from Imageline will was sent to the owner. **CAROL VAUGHN MADE THE MOTION TO PURCHASE NARRATIVE SIGNS FOR THE INTERIOR OF THE WOODARD PAYMASTER BUILDING AND THE INTERIOR OF THE COMSTOCK PIONEER CABIN – AND A WELCOME AND ADMISSION SIGN FOR CURWOOD CASTLE – IN THE AMOUNT OF \$2,322.00 FROM AGNEW SIGN COMPANY. HEATHER DEASON SECONDED. AYES ALL, MOTION CARRIED.**
- The Commission rededicated their efforts to stock and rearrange the gift shop at Curwood Castle. A temporary committee was formed: Robert Doran, Tracey Peltier, Heather Deason and Robert Brockway.
- The strategic plan was reviewed and discussed. The Commission agreed that Patrice Martin did an absolutely outstanding job leading us on a measured path to capacity building and sustainability. This led us to the discussion of the possible formation of a 501(c) 3. We went around the room and every Commission gave their opinion and pros and cons of spinning off from the City. **CAROL VAUGHN MADE A MOTION FOR THE OWOSSO HISTORICAL COMMISSION TO MOVE FORWARD AS AN INDEPENDENT 501(C) 3 AND TO BEGIN THE DISCUSSION AND NEGOTIATIONS WITH THE CITY OF OWOSSO. THE VOTE WAS AS FOLLOWS:**

**COMMISSIONER HEATHER DEASON – YEA
 COMMISSIONER KAREN KONG – YEA
 COMMISSIONER JENELLE STEELE-ELKINS – YEA
 COMMISSIONER CAROLYN EBERT – YEA
 COMMISSIONER CAROL VAUGHN – YEA
 COMMISSIONER ANNIE LUDINGTON – YEA
 COMMISSIONER ROBERT BROCKWAY – YEA
 COMMISSIONER TRACEY PELTIER – NO**

MOTION CARRIED. THE OWOSSO HISTORICAL COMMISSION HAS MOVED TO PROCEED WITH THE FIRST STEPS IN BECOMING AN INDEPENDENT 501(C) 3. The following Commission members formed a 501(c) 3 committee: Carol Vaughn, Heather Deason, Annie Ludington, Karen Kong, Carolyn Ebert and Director Robert Doran. City Council member Elaine Greenway will also join the committee.

CITIZEN COMMENTS: NONE

ADJOURN: COMMISSIONER TRACFEY PELTIER MOVED TO ADJOURN AT 8:52 PM, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.